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EU4Environment
Green Economy in Eastern Partner Countries

CALL FOR EXPRESSIONS OF INTEREST:

National Program for Waste Management and National Waste Action Plan in Azerbaijan

The United Nations Environment Programme (UNEP) is looking for an Implementing Partner to assist with the development of a National Program for Waste Management and a National Waste Action Plan in Azerbaijan as part of the EU-funded EU4Environment Programme

Deadline for submissions: 15 February 2023

Introduction

The United Nations Environment Programme (UNEP) is one of five partner agencies implementing an EU-funded EU4Environment Programme (2019 – 2023). This regional programme supports five countries (Armenia, Azerbaijan, Georgia, the Republic of Moldova, and Ukraine) in making policy planning and investment greener, stimulating the uptake of innovative products and technologies, and raising awareness about benefits of environmental action.

Within the EU4Environment's component 2.4 on "*The use of strategic approaches on waste management*", UNEP supports countries in developing comprehensive sustainable waste management policies and policy instruments. As part of this work, UNEP envisages technical assistance to Azerbaijan for the development of a National Program for Waste Management and a National Waste Action Plan and is looking for an Implementing Partner who will lead on the elaboration of these documents.

The proposed National Program for Waste Management will cover management of municipal waste and the existing specific waste streams and infrastructure (including industrial waste, construction and demolition waste, hazardous waste, etc.) and any waste streams covered by prevention activities.

The Implementing Partner will lead on the activities outlined below. UNEP will provide technical and overall guidance and will ensure quality control of products. All work will be conducted in close consultation with the European Commission and the EU Delegation (EUD) in Azerbaijan, who will be informed in advance of all activities and invited to open and participate therein. The Implementing Partner will also work closely with the Ministry of Ecology and Natural Resources, and the Ministry of Economy of Azerbaijan, as well as with other national stakeholders with whom the Implementing Partner will engage through a series of consultations.

UNEP will ensure cooperation with other EU4Environment partners (UNECE, OECD, UNIDO and the World Bank) and any of their related workstreams.

Action implemented by:



The engagement of all national actors, including key ministries and stakeholders, academia, civil society, NGOs, EUD and international organizations, is important for successful implementation of the activities. The Implementing Partner and UNEP will ensure such engagement through national consultations.

Planned activities

All activities presented below will be implemented by 17 November 2023:

Activity 1. Activity 1: The IP will prepare a technical report on the current waste management and the existing specific waste streams management infrastructure in place in Azerbaijan:

Activity 1.1: Conduct assessment of the current municipal waste management and infrastructure;
Activity 1.2: Conduct assessment of the existing specific waste streams management and infrastructure; and
Activity 1.3: Finalize the Technical report on the current waste management and infrastructure in place in Azerbaijan and the roadmap for the National Waste Management Program development. Translate the report into English (unofficial translation).

The final report is to be prepared in both English and Azeri languages, 30-45 pages in total (Arial, size 11) and should incorporate the findings of Activities 1.1 - 1.2.

Activity 2. Develop a roadmap for the National Waste Management Program development:

Activity 2.1: Define the scope for the National Waste Management Program;
Activity 2.2: Organize a consultation workshop with relevant stakeholders on the draft roadmap for the National Waste Management Program development with relevant stakeholders from the government in Azerbaijan (ideally at an inter-ministerial policy dialogue platform) and private sector; and
Activity 2.3: Finalize the roadmap for the National Waste Management Program development and translate into English (unofficial translation).

The final roadmap is to be prepared in Azeri and English in MS Word format (Arial, size 11), 10-15 pages.

Activity 3. Develop a National Waste Management Program.

The Draft National Waste Management Program shall be prepared in English and Azeri languages, 40-50 pages.

Activity 4: Develop a draft National Waste Action Plan 2023-2028.

The National Waste Action Plan 2023-2028 is to be prepared in English and Azeri languages, 20-25 pages.

Activity 5: Provide support for the organization of public hearings on the draft National Waste Management Program and the draft National Waste Action Plan 2023-2028.

Activity 6: Organize and facilitate a validation workshop.

The Implementing Partner will facilitate by developing agenda, presentations and discussion:

- Present the draft documents at the stakeholders training sessions/workshops (PowerPoint presentations in English and Azeri); and



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- Prepare a validation workshop report summary (including participants list). The workshop report is to be prepared in English in MS Word format, 3-5 pages).

Activity 7: Finalize the National Waste Management Program and the National Waste Action Plan 2023-2028 and translate into English (unofficial translation).

<u>Deliverables</u>	<u>Tentative Delivery date</u>
<u>Output 1:</u> Technical report on the current waste management and infrastructure in place in Azerbaijan. Technical report to be prepared in English and Azeri, 30-45 pages in total.	April 2023
<u>Output 2:</u> Roadmap of the National Waste Management Program development. The report is to be prepared in both Azeri and English, in MS Word format, 10-15 pages.	April 2023
<u>Output 3:</u> Draft National Waste Management Program. The Program is to be prepared in English and Azeri languages, 40-50 pages.	May 2023
<u>Output 4:</u> Draft National Waste Action Plan 2023-2028. The National Waste Action Plan is to be prepared in English and Azeri languages, 20- 25 pages.	June 2023
<u>Output 5:</u> Support provided for the organization of public hearings on the draft National Waste Management Program and the draft National Waste Action Plan 2023-2028	July 2023
<u>Output 6:</u> A validation workshop is organized, PowerPoint presentations in English (electronic format) and Azeri languages. The workshop report is to be prepared in English in MS Word format, 3-5 pages).	July 2023
<u>Output 7:</u> Final National Waste Management Program and the National Waste Action Plan 2023-2028 translated into English (unofficial translation).	November 2023

Visibility

Recipients of EU funding have a general obligation to acknowledge the origin and ensure the visibility of any EU funding received. The visibility obligations apply equally, regardless of whether the actions concerned are implemented by the European Commission, through grants and procurement contracts, or partners through indirect management. The following [guidelines](#) apply for this project.

Eligibility

This call for expressions of interest is open to any not-for-profit organization, think tank, university or research centre based in Azerbaijan or in the Caucasus region. While it is advantageous if the applying entity is based in the region, applications from entities outside the region are also welcome.

Action implemented by:



- Relevant experience, in the area of sustainable waste management, sustainable development and circular economy;
- Experience in policy drafting and analysis in the field of environment and waste management, specifically industrial waste, hazardous waste, construction and demolition waste, and other related fields;
- Knowledge of international best practice in waste management, including management of industrial, construction, demolition and hazardous waste;
- Knowledge of Extended Producer Responsibility (EPR) for different waste streams; particularly in Eastern Partner countries is desirable;
- Experience in conducting market review, reports and assessments;
- In-depth knowledge of legal and policy framework of waste management in Azerbaijan, specifically construction and demolition waste, industrial waste, hazardous waste, etc.; transboundary waste movements, chemical waste;
- Proven experience in dealing with diversified entities encompassing government agencies, development partners, donor organizations in Azerbaijan;
- Knowledge of Caucasus and/or Eastern European countries will be an asset; Proficiency in English and Azerbaijani is required.

Selection criteria

The proposals will be evaluated and scored according to the following criteria (maximum score for each quality is indicated in brackets):

- Quality of the application (fully completed template, proposed budget plan, CVs) (2 points);
- Technical capacity of applicant, including past/ongoing experience of the proposed project team (2 points); and
- Past/present partnerships/networks (including with governmental organizations) that the applicant can rely upon for the purposes of activities' implementation (2 points).

Financial resources

Depending on project proposal and identified needs, a maximum funding envelope (covering all related costs) of **USD 100,000** will be made available for the work outlined above.

Please note that UNEP will not be able to disburse entire funding envelope in a single tranche, and thus the selected partner will be expected to deliver some activities using their own internal funding, to be reimbursed by UNEP upon completion of activities.

Application

To express interest in this assignment and/or receive further details on the project, please send the following information **no later than Wednesday 15th of February 2023** to Irina Davis (irina.davis@un.org) and Alex Leshchynskyy (alex.leshchynskyy@un.org) at the UNEP Europe Office:

- A succinct description (max. four A4 pages, font size 11) of your organization's profile and experience. The expression of interest should provide details on the relevant experience and previous work of the organization (including publication links) in the field of sustainable waste management and circular economy.
- An overview of the proposed team, their functions in this assignment and respective CVs.
- Proposed Budget Plan per activity.